

**WILLOWS UNIFIED SCHOOL DISTRICT
Office of the Superintendent**

Management Report

DATE: March 6, 2014

AGENDA TOPIC: 2014 CARS (Consolidated Application and Reporting System)* Winter collection

PRESENTER: Janet Perez, Director of Categorical Programs

BACKGROUND INFORMATION:

The CARS (Consolidated Application and Reporting System) Winter collection is used by the California Department of Education (CDE) to distribute categorical funds from various State and Federal programs to Willows Unified School District.

In the spring, each local educational agency (LEA) will submit a CARS Spring collection to document participation in specified programs and provide assurances that the district will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs.

An additional report will be collected in the Fall, which collects information from the LEA on year-to-date expenditure reports for Title II and Title III.

**Due to the new reporting system (California Application and Reporting System - CARS), the submission of the reports will be in three parts: Fall, Winter, and Spring.*

RECOMMENDATION:

Approval of the CARS Winter collection assures funding to the district and schools for supplemental programs/services to staff and students. Approval is recommended.

2013-14 Title I, Part A LEA Allocation

The purpose of this data collection is to calculate the full Title I Part A allocation available to the LEA.

CDE Program Contact:

Jyoti Singh, Title I Policy & Program Guidance, jysingh@cde.ca.gov, 916-319-0372
 Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492

2013-14 Title I, Part A entitlement	\$469,417
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$469,417
Note: In order for the 2012-13 Carryover amount to be pre-populated, the 2012-13 Title I, Part A Carryover data collection should be completed and saved before beginning data entry.	
2012-13 Carryover (Allowable values are the 12 or 15 month 2012-13 carryover. The default value displayed is the 15 month calculated carryover.)	\$118,193
Repayment of funds	\$0
2013-14 Total allocation	\$587,610
Indirect cost reservation	\$60,227
Administrative reservation	\$0
2013-14 Title I, Part A adjusted allocation	\$527,383
Indirect Cost and Administration Calculation Tool To help determine allowable indirect cost and administration reserves, based on your Approved Indirect Cost Rate as defined on http://www.cde.ca.gov/fg/ac/lic/ , below are recommended values.	
2013-14 Approved indirect cost rate	11.42%
Maximum allowable indirect cost reservation	\$60,227
Recommended administration reservation	\$27,914

2013-14 Title I, Part A Reservations, Required

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492
 Nancy Bodenhausen, Title I Policy & Program Guidance, NBodenhausen@cde.ca.gov, 916-445-4904

Nonprofit Private School Equitable Services Percentage Calculation

Total participating nonprofit school low income students	
Total participating attendance area low income students	0
Percent of nonprofit private school low income students for equitable service calculations	0.00%

Required Reservations

Title I Part A adjusted allocation	\$527,383
------------------------------------	-----------

Parental Involvement

Parental involvement (1% of the entitlement plus transfers-in if greater than \$500,000.)	\$0
Supplemental parental involvement (Optional: Additional discretionary set-aside.)	\$0
Nonprofit private school parental involvement set-aside	\$0
Amount remaining	\$0
Public school parental involvement	\$0
Balance available for LEA parental involvement activities	\$0

Direct and Indirect Services

Direct or indirect services to homeless children, regardless of their school of attendance	\$1,003
Homeless services provided	Glenn County Office of Education coordinates the Homeless Services for the County and Willows Unified School District supports their services with supplies and transportation when needed.
Local neglected institutions Does the LEA have local institutions for neglected children or children currently classified as neglected?	No
Direct or indirect services in local institutions for neglected children	
Local delinquent institutions	No

2013-14 Title I, Part A Reservations, Required

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492
 Nancy Bodenhausen, Title I Policy & Program Guidance, NBodenhausen@cde.ca.gov, 916-445-4904

Does the LEA have local institutions for delinquent children?	
Other neglected or delinquent services	

Program Improvement (PI)

The following reservations are required if the LEA is in Program Improvement, or has one or more schools in Program Improvement.

Public school choice transportation (Choice)	\$0
Supplemental educational services (SES)	\$93,884
Parent outreach and assistance for Choice and SES	\$0
Program Improvement general comments (Maximum 500 characters)	

Program Improvement Professional Development

Professional development funds	Yes
Will the LEA use PI school-level professional development funds to help meet the LEA 10% minimum professional development requirement?	
PI professional development (Minimum 10% of the entitlement plus transfers in.)	\$46,942
2012-13 PI professional development carryover	\$0
Total PI professional development	\$46,942

2013-14 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492
 Karen Neilsen, Title I Policy & Program Guidance, KNeilsen@cde.ca.gov, 916-319-0946

Allowed Reservations

Professional Development for Highly Qualified Teachers and Paraprofessionals

Professional development for highly qualified teachers and paraprofessionals	\$0
Nonprofit private school equitable services	\$0
Professional development reserved for public schools	\$0

District-wide Instructional Programs

District-wide instructional programs (Non-PI activities)	\$0
Nonprofit private school equitable services	\$0
District-wide instructional programs for Title I public schools	\$0

Other School Programs

Other school programs Including summer school or intersession programs or before and after school programs.	\$0
Nonprofit private school equitable services	\$0
Other school programs reserved for public schools	\$0

Other Allowable Reservations

Salary differentials	\$0
Preschool programs	\$0
Capital expenses for nonprofit private schools	\$0

Program Improvement Activities

Teacher incentives and rewards (Maximum 5% of entitlement after transfers.)	\$0
Professional development of highly qualified teachers	\$0
Technical assistance to schools	\$0

2013-14 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492

Karen Neilsen, Title I Policy & Program Guidance, KNeilsen@cde.ca.gov, 916-319-0946

Summer school, intersession programs or before and after school programs	\$0
--	-----

Reservation Summary

Adjusted Allocation	\$527,383
Total required reservations	\$141,829
Total allowed reservations	\$0
Allocations after reservations	\$385,554
Total nonprofit private school set aside	\$0
Private nonprofit school Parental Involvement set-aside	\$0
Public school Parental Involvement set-aside	\$0
Amount available for Title I, Part A school allocations	\$385,554

2013-14 Title I, Part A Program Improvement Midyear Activity and Expenditure Report

If one or more schools is in Program Improvement, the LEA is required to provide a mid-year status of activities related to Choice and or SES services.

CDE Program Contact:

Lana Zhou, Title I Policy & Program Guidance, lzhou@cde.ca.gov, 916-319-0956
 Stephanie Smith, Title I Policy & Program Guidance, ssmith@cde.ca.gov, 916-319-0948

Activities

Number of students who applied for Choice	0
Number of new and continuing students who transferred to attend a non-PI school under ESEA	0
Number of new and continuing students who transferred to attend a non-PI school under a local or state school choice program	0
Number of students who applied for SES	47
Number of students who received SES	47
Activities comment An explanation must be provided if all activities are zero.	

Expenditures and Encumbrances

Due to a federal audit comment received, LEAs are required to provide biannual year-to-date PI expenditures and encumbrance in support of Choice and SES activities.

Choice transportation using Title I Part A funds	\$0
Choice transportation using non-Title I Part A funds	\$0
SES using Title I Part A funds	\$11,016
SES using non-Title I Part A funds	\$0
Parent outreach using Title I Part A funds	\$0
Parent outreach using non-Title I Part A funds	\$0
Total expenditures and encumbrance using Title I Part A funds	\$11,016
Total expenditures and encumbrance using non-Title I Part A funds	\$0
Expenditure comment An explanation is required if no program improvement expenditures or encumbrances have occurred.	

2013-14 Title II, Part A LEA Allocations and Reservations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II Part A Teacher & Principal Training & Recruiting, and to report required reservations.

CDE Program Contact:

Jackie Rose, Title II Leadership, jrose@cde.ca.gov, 916-322-9503
 Juan J. Sanchez, Section 2141 Contact, jsanchez@cde.ca.gov, 916-323-5264

2013-14 Title II Part A entitlement	\$110,793
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$110,793
2012-13 Carryover (as of 06/30/13)	\$30,039
Repayment of funds	\$0
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2013-14 Allocation	\$140,832
Administrative and indirect costs	\$6,433
Title II Part A adjusted allocation	\$134,399

2013-14 Title III, Part A LEP LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III Part A LEP, and to report required reservations.

CDE Program Contact:

Patty Stevens, Title III Language Policy & Leadership Office, pstevens@cde.ca.gov, 916-323-5838

2013-14 Title III, Part A LEP entitlement	\$31,076
2012-13 Carryover (As of June 30, 2013)	\$21,663
Repayment of funds	\$0
2013-14 Allocation	\$52,739
Administrative and indirect costs	\$621
2013-14 Adjusted allocation	\$52,118

2013-14 Title III, Part A LEP YTD Obligations Report, 6 Months

A report of year-to-date obligations by activity.

CDE Program Contact:

Patty Stevens, Title III Language Policy & Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy & Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized LEP Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2013-14 Title III, Part A LEP entitlement	\$31,076
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$4,000
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$810
4000-4999 Books and supplies	\$21,614
5000-5999 Services and other operating expenditures	\$4,030
Administrative and indirect costs	\$621
Total year-to-date obligations	\$31,075
General comment (Maximum 500 characters)	

2013-14 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Julie Brucklacher, Financial Accountability & Info Srv, jbruckla@cde.ca.gov, 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Teacher Quality) SACS Code 4035	No
Title II, Part A (Administrator Training) SACS Code 4036	No
Title III (Immigrant Students) SACS Code 4201	No
Title III (LEP Students) - 2% maximum SACS Code 4203	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

California Department of Education

Willows Unified (11 62661 0000000)

Consolidated Application

Status: Certified
Saved by: Janet Perez
Date: 2/26/2014 10:36 AM

2013-14 Economic Impact Aid School Allocations

This reports identifies the schools funded with LEP, and if applicable, SCE allocations.

CDE Program Contact:

Gustavo Gonzalez, EIA / LEP, ggonzalez@cde.ca.gov, 916-319-0420
Mark Klinesteker, EIA / SCE, mklinesteker@cde.ca.gov, 916-319-0256

Funding method	LEP Only
Total EIA allocation	\$17,180
Allocation method	Manually entered dollar value
Standard per student LEP rate	\$47
Total LEP allocation	\$17,180

School Name	School Code	Grade Span Group	LEP Student Count	LEP Allocation
Murdock Elementary	6007603	1	255	\$12,151
Willows Intermediate	6007611	2	70	\$3,290
Willows Community High	1130038	3	2	\$94
Willows High	1132851	3	35	\$1,645

California Department of Education

Willows Unified (11 62661 0000000)

Consolidated Application

Status: Certified
Saved by: Janet Perez
Date: 2/25/2014 2:05 PM

2013-14 Title I, Part A Notification of Authorization of School Wide Program

This report provides notification to CDE of a school's eligibility and local board approval to operate under and report as Schoolwide Program

CDE Program Contact:

Franco Rozic, Title I Monitoring & Support, frozic@cde.ca.gov, 916-319-0269

Note:

In order for CDE program staff to have visibility to all SWP authorized schools, it is important to have an Authorized Representative certify this Notification of Authorization data collection after a change is made.

School Name	School Code	Authorized	Local Board Approval Date (ex. 04/30/2013)	SIG Approval Date (ex. 04/30/2013)	Poverty Level %
Murdock Elementary	6007603	Y	06/14/2001		75.00%
Willows Community High	1130038	Y	06/14/2001		78.00%
Willows High	1132851	Y	03/05/2003		60.00%
Willows Intermediate	6007611	Y	03/05/2003		66.00%

California Department of Education

Willows Unified (11 62661 0000000)

Consolidated Application

Status: Certified
 Saved by: Janet Perez
 Date: 2/26/2014 11:58 AM

2013-14 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to allocated to eligible public schools and equitable services to students in nonprofit private schools.

CDE Program Contact:

Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492
 Jyoti Singh, Title I Policy & Program Guidance, jysingh@cde.ca.gov, 916-319-0372

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

- a - Meets 35% Low Income Requirement
- c - Funded by Other Allowable Sources
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Chart Opt In
- i - CORE Waiver Eligible High School

Low income measure FRPM
 Group Schools by Grade Span Yes
 District-wide low income % 68.31%
 Available Title I, Part A school allocation \$385,554
 Available public school parent involvement reservation \$0
 Available nonprofit private school set-asides \$0
 Available nonprofit private school parent involvement reservation \$0

School Name	School Code	Grade Span Group	Low Income Students	Low Income Student %	Eligible	\$ Per Low Income Student (0.00)	Carryover	Public School Parental Involvement	Nonprofit Private Parental Involvement	Nonprofit Private Set Aside	Total School Allocation	Exception Reason	EIA Funded	Other Program Funds	Exception Comment
Murdock Elementary	6007603	1	478	75.28	Y	400.37	\$0	\$0			191376.86		Y	Y	

California Department of Education

Willows Unified (11 62661 0000000)

Consolidated Application

Status: Certified
 Saved by: Janet Perez
 Date: 2/26/2014 11:58 AM

2013-14 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to allocated to eligible public schools and equitable services to students in nonprofit private schools.

School Name	School Code	Grade Span Group	Low Income Students	Low Income Student %	Eligible	\$ Per Low Income Student (0.00)	Carryover	Public School Parental Involvement	Nonprofit Private Parental Involvement	Nonprofit Private Set Aside	Total School Allocation	Exception Reason	EIA Funded	Other Program Funds	Exception Comment
Willows Intermediate	6007611	2	228	65.71	N	400.37	\$0	\$0			91284.36	f	Y	Y	WUSD is a one school per grade span district with elementary school feeding into the middle school and the middle school feeding into the high school.
Willows Community High	1130038	3	18	78.26	Y	0.00	\$0	\$0			0.00	c	N	Y	Students eligible for Title I are receiving nonfederal funds in an amount equal to or greater than the amount that it would receive under Title I and they receive services of the same type as schools funded with title I through the general fund.
Willows High	1132851	3	257	59.63	N	400.36	\$0	\$0			102892.52	f	Y	Y	WUSD is a one school per grade span district with elementary school feeding into the middle school and the middle school feeding into the high school.